



Tax Documents Checklist for Trust Returns:

- ✓ Check register showing payouts and distributions
- ✓ Bank statements
- ✓ List of beneficiaries. For each, please include the following:
 - Social security number
 - A current address
- ✓ Forms such as:
 - 1099-B
 - 1099-DIV
 - 1099-INT
- ✓ Investment paperwork
 - Money Markets
 - IRA
- ✓ Plan documents (new clients)
- ✓ Any changes to plan documents